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## SPRINKLER SYSTEM CONTACTOR SUPPLEMENT SECURITY & PROTECTION INDUSTRY PROGRAMME APPLICATION

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Name of Applicant: \_\_\_\_\_  
\_\_\_\_\_

1. Do you install only ULC approved equipment?  Yes  No If No, what are your product standards?

\_\_\_\_\_  
\_\_\_\_\_

2. Is all extinguishing equipment installed, maintained, serviced and inspected in accordance with the manufacturer's operation and maintenance instructions?  Yes  No If No, please explain:

\_\_\_\_\_  
\_\_\_\_\_

3. What is your schedule for inspecting and servicing customer's equipment?

Semi annual  Annual?

4. Are checklists always used on job sites to assure that proper workmanship and system testing are performed?

Yes  No If Yes, do the checklists:

Require sign-offs and dates for all critical items?  Yes  No

Include type of work performed?  Yes  No

Include replaced parts and recharged equipment?  Yes  No

Used on-site become part of the permanent job file?  Yes  No

If No, provide explanation:

\_\_\_\_\_  
\_\_\_\_\_

5. How long are files for each job retained? \_\_\_\_\_

If less than 5 years, are you willing to extend to 5 years?  Yes  No

Where are duplicate records kept and how are they safeguarded?

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6. During all Retrofit/Repair Work:

a) Are steps taken and documented to protect building, flooring, ceilings, furnishings and other property?  Yes  No

b) Are red tags used when valves are closed?  Yes  No

c) Do you warn the customer against deactivating parts of the system?  Yes  No

d) Do you provide the customer with red tags to be placed on valves that are closed temporarily?  Yes  No

e) Do you require documented acknowledgement of acceptance of owners after installation?  Yes  No

7. If parts or a whole sprinkler system must be left shut down during the day or overnight, which of the following are notified:

Local Fire Department

Building Owner

Alarm Company

Insurance Carrier

Is any record kept of such notices?  Yes  No

8. Do you require testing of all systems, whether new construction, retrofit or repair, before final sign-off?

Yes  No If No, please explain:

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9. Do you require water supply test to ensure adequate supply for the system?  Yes  No If No, please explain:

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10. Is final sign-off of completed system approved by:

Municipal Authority

General Contractor

Building Owner

11. After all the work is completed, do you provide the customer with documentation pertaining to system maintenance requirements?  Yes  No If No, please explain:

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If Yes, do you have the customer sign an agreement acknowledging receipt of system maintenance requirements?

Yes  No If No, please explain:

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12. Are outside firms subcontracted by you for the design/engineering work or approval of design work?  Yes  No

a) Do you obtain evidence of Professional Liability Insurance from these design/engineering subcontractors?  Yes  No

b) What is the minimum liability limit you insist on?  Yes  No

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**This supplement, together with the General Liability application to which it is attached, constitute the Applicant's representations and will form the basis of any policy that may be issued.**

Signature of Applicant \_\_\_\_\_ Dated \_\_\_\_\_